

Bolton Landing Farmers' Market Application Information and Process

1. **Application (below):** A completed, legible application with all contact information is required for seasonal and weekly vendors. (Application below on page 2)
2. **Hold Harmless: (below)** Vendors are required to sign the Hold Harmless Agreement and submit it with their application. (Agreement below on page 3)
3. **Insurance:** All vendors are responsible for their own liability insurance. A certificate of Insurance is required. Suggested coverage is \$1,000,000/\$2,000,000.
4. *****Additionally Insured:** Each Vendor is required to add as “additionally insured” to the general liability policy:
 - **The Blessed Sacrament Catholic Church 7 Goodman Avenue**
 - **The Bolton Landing Farmers' Market**A certificate of insurance to evidence this coverage is required.
5. **Licenses, Certificates and Permits:** Copies of all licenses, certificates, and permits required for individual vendors are required to be on file with the Bolton Landing Farmers' Market before a vendor may set up. Vendors are responsible to comply with all Federal, State, and Local laws and regulations applicable to their product. It is the responsibility of the vendor to comply with all packaging, labeling, grading, signage, and pricing requirements applicable to their products.
6. **Membership/administrative fees** must be included with the application and Vendor fee. We keep our fees as low as possible - there are no refunds.

To Apply:

- **2023 Application**
- **Vendor and membership fees sent in by April 15, 2023 to hold your space.** Late fees apply after June 1.

To Set Up at the Market:

- **Tent and weights (check Policies)**
- **Copies of all licenses, certificates, and permits applicable to your product**
- **Application completed, Hold Harmless and Policy agreements signed**
- **Vendor fee and application fee paid**
- **Certificate of liability insurance with Additionally insured:**
 - o **Bolton Landing Farmers' Market**
 - o **Town of Bolton Landing**

Bolton Landing Farmers' Market 2023 Application
9 am to 1 pm, June 23 – September 1, 2023
(Space Available - Please Apply by April 15, 2023)

Business Name _____

Contact Name _____

Telephone Number/s _____

Email Address and Website information _____

Mailing Address: _____

Business Address/County of Record _____

Type of Products (please list all you would like to sell at the market)

Market Rates (one 10 x 10 space):

- Market Membership and Administration Fee (Annual for All Vendors): **\$30**
- Full Season (11 Weeks June 23 – September 1, 2023): **250**
- Total: **\$280**

- **Discount: \$30: \$250 total if paid/postmarked by April 15, 2023**
- \$280 total if paid/postmarked between April 15 and June 1, 2023**
- Late fee of \$30 after June 1 = **\$310 total**
- Double Spaces (20'X10'): add \$125

Please Indicate Dates That You Will Be Absent, if any:

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*If possible, please Include Copies of Any Necessary Licenses and/or Permits and Insurance with This Application. Please make checks payable to the

Bolton Landing Farmers' Market
and send to: PO Box 1571, Bolton Landing, NY 12814

For questions or further information:
Penelope Jewell: 518-480-9118 (cell) penelope@penelope.org

HOLD HARMLESS AND INDEMNIFICATION BY INDEPENDENT VENDOR

IT IS HEREBY understood that as an independent vendor and participant in the Town of Bolton Farmer's Market, in consideration of the opportunity to conduct business in the Town of Bolton on real property owned by the Town of Bolton and in conjunction with the Bolton Landing Farmer's Market held between June 23, 2023 and September 1, 2023.

The undersigned hereby indemnifies and promises to hold harmless the Town of Bolton its agents, employees, volunteers or servants from any and all liabilities claimed against the Town of Bolton by any patron, customer, participant, guest or invitee or by any other independent vendor, their agents, employees or customers concerning activities alleged to have arisen out of, associated with or occurring during ordinary activities associated with the operation of the Bolton Landing Farmers' Market.

Signature: _____
Independent Farmer's Market Vendor

Dated: _____